UNIVERSITY OF KENTUCKY REQUEST FOR STORAGE SPACE VAUGHAN WAREHOUSE 1247 VERSAILLES RD.

REQUEST FOR STORAGE SPACE

The signed form is to be completed by Department Business Officer and sent to Office of Campus Planning, Campus Mail: 224 Peterson Service Bldg., 0005 or emailed to mawill3@uky.edu *Space is Limited. Call 257-1063 to confirm availability.

Department:	Contact Person:	Phone #:	
Account Number to Be Charge	d for Space:		
Requested Square Footage:			
Date Space Needed:			
Items to be Stored:			
minimum of 500 square feet. A		Chain link fence cages will be constructed is two to six weeks after a signed need.	
remain with the using departme	ent (campus facilities team will have acc	cage issued from the UK Key shop and t cess to address maintenance items). The e about insurance to cover items to be st	requesting
The property is easily accessible valid UK ID will be required.	le and 24 hour security is provided, afte	r hours access will be arranged with Uk	(PD and a
The cost is \$4.00 per square for the purpose of processing rental		ce Campus Planning with an account nu	ımber for
Call with questions - 257-1063.			
Business	Officer Authorization	Date Pho	one #

Office of Campus Planning, Campus Mail: 224 Peterson Service Bldg., 0005, Phone: 257-1063